

The Kentucky State Board for Proprietary Education
September 21, 2007

A regular meeting of the Kentucky State Board for Proprietary Education was conducted September 21, 2007 at the Division of Occupations and Professions, 911 Leawood Drive, Frankfort, Kentucky.

Members Present

Dr. Steve Coppock, Chairman
Mr. Mark Gabis
Dr. Steven Meade
Ms. Lisa Bozarth
Ms. Jan Gordon
Mr. Jason Rainey

Occupations and Professions

Gena S. Vance, Board Administrator
Claude Wagner, Executive Director

Members Absent

Mr. Stephen Ellison
Ms. Alison Cuentas

Others Present

Diane Fleming, Board Counsel/
Assistant Attorney General

Guests

Gary Moberly, Lexington Bartending School
Todd Dutton, Lexington Bartending School
Robin Smith, CDL Training Services & Consulting, Inc.

Dr. Coppock called the meeting to order at 1:18 p.m.

Mr. Rainey made a motion to approve the minutes from the August 24, 2007 meeting second by Dr. Meade. The motion carried.

Ms. Gordon made a motion to approve the financial statement second by Mr. Gabis. The motion carried.

Executive Director Report

Mr. Wagner informed the board the regulations will be filed before the October 15, 2007 deadline and the public hearing date will be posted on the website.

Mr. Wagner discussed the detail on the financial statement (more line items.)

Mr. Wagner discussed the conference call with Senator Roeding and the meeting with Senator Tapp and stated they both went very well. He is anticipating a meeting with Representative Damron to discuss the regulations soon.

Mr. Wagner discussed with the members the importance of confirming attendance for board meetings.

Board Counsel Report

Ms. Fleming suggested when the board meets to begin discussing Decker College they also begin thinking about CDL regulations and statutory changes.

New Schools Committee

Ms. Gordon made a motion to defer the application submitted by American Construction Training, LLC, Dothan, AL until the January 2008 meeting, if all requested information is not received by the January 2008 meeting the application will be denied and all funds will be forfeited second by Ms. Bozarth. The motion carried.

Ms. Gordon made a motion to defer the application submitted by Hi Tech College, Louisville, KY until the January 2008 meeting, if all requested information is not received by the January 2008 meeting the application will be denied and all funds will be forfeited second by Ms. Bozarth. The motion carried.

Ms. Bozarth made a motion to approve the renewal application submitted by Lexington Bartending School, Lexington, KY and to authorize Ms. Vance to send a letter to the school owner informing him his renewal will be terminated if all documentation/fees, etc. are not received in the board office by June 30 of each year second by Dr. Coppock. The motion carried.

New Programs Committee

Ms. Bozarth made a motion to approve the application submitted by Daymar College, Owensboro, KY for Massage Therapy (diploma) and to authorize Ms. Vance to send a letter to the owner of the Owensboro School of Massage requesting the school license and school transcripts and financial records or to notify the board where the records will be held second by Ms. Gordon. The motion carried. Mr. Gabis recused himself – rule of necessity.

Ms. Bozarth made a motion to approve the application submitted by Spencerian College, Louisville, KY for Clinical Laboratory Assistant (diploma) second by Mr. Gabis. The motion carried. Ms. Gordon recused herself – rule of necessity.

Ms. Bozarth made a motion to approve the application submitted by Spencerian College, Louisville, KY for Ophthalmic Assistant (certificate) second by Dr. Meade. The motion carried. Ms. Gordon recused herself – rule of necessity.

Complaint Review Committee Report

Complaint #2007-005: Ms. Gordon made a motion to dismiss second by Mr. Rainey. The motion carried.

Commercial Driver License Committee Report

Dr. Coppock made a motion to authorize Ms. Vance to send a letter to Professional Truck Driving School, Paducah, Kentucky that Kentucky State Police will conduct a second reinspection of their equipment/facility on October 4, 2007. If the reinspection is not successful they will be issued a cease and desist order by Dr. Barron second by Ms. Bozarth. The motion carried.

Dr. Coppock reported to the board Dr. Barron has been revising the current curriculum. Once the draft is completed, the committee would like to send it to some Kentucky State Police troopers and some of the CDL schools for their input.

Dr. Coppock reported once the curriculum is completed, the committee will begin working on CDL regulations.

Monthly License Status Report

The board reviewed the monthly license status report for September 2007.

Old Business

Career WebSchool – Ms. Fleming has sent a letter.

Financial Strategies – Ms. Fleming has sent a letter.

ARC-Tech – Ms. Fleming has sent a cease and desist letter.

Jackson Hewitt Tax School – Ms. Fleming is waiting for more information from a representative from Jackson Hewitt and from the board's inspector.

Additional Business

High-Tech Phoenix, AZ – August 21, 2007 school notified board they changed their name. Board sent change school name application August 23, 2007 and received no response. Ms. Bozarth made a motion to authorize Ms. Vance to send a second letter to request an application second by Mr. Rainey. The motion carried.

Retreat to review preparation for Decker College – will discuss in January or February 2008.

Mr. Gabis made a motion to approve the 2008 meeting dates (listed below) second by Ms. Gordon. The motion carried.

January 18, 2008
February 22, 2008
March 28, 2008
April 25, 2008
May 16, 2008
June 20, 2008
July 18, 2008
August 22, 2008
September 19, 2008
October 24, 2008
December 12, 2008

Next Meeting

The next meeting is October 26, 2007.

Travel and Per Diem

Mr. Rainey made a motion to approve travel and per diem for members attending today's meeting second by Ms. Bozarth. The motion carried.

Adjournment

Having no further business to bring before the board, Ms. Gordon made a motion to adjourn at 3:00 p.m. second by Mr. Gabis. The motion carried.

Stephen Coppock, Ed.D.

Approved: Dr. Steve Coppock, Chairman